

# MONTHLY REPORT OF DISTRICT AFFILIATED CHURCH

Name of church \_\_\_\_\_ Section: \_\_\_\_\_

Church mailing address: \_\_\_\_\_

City/Zip: \_\_\_\_\_ **MO/YR OF REPORT:** \_\_\_\_\_

**Note:** If you are using computer accounting software such as Power Church, etc., you may submit an income/expense report and balance sheet, along with the bank statement instead of completing the financial information on the report. *If using accounting software reports, please include attendance numbers with the report. Thank you!*

**Balance in All Funds Beginning of Month** \$ \_\_\_\_\_  
(do not include investment/savings funds in this total)

**INCOME**

GF tithe/offerings \$ \_\_\_\_\_  
 GF other \$ \_\_\_\_\_  
  
 Departmental Income \$ \_\_\_\_\_  
 Other Income \$ \_\_\_\_\_

**TOTAL ALL INCOME** \$ \_\_\_\_\_

**EXPENSES**

Pastor's salary \$ \_\_\_\_\_  
 Pastor's retirement \$ \_\_\_\_\_  
 Staff/other salaries \$ \_\_\_\_\_  
 Utilities \$ \_\_\_\_\_  
 Insurance \$ \_\_\_\_\_  
 Missions \$ \_\_\_\_\_  
 Loans/bank notes \$ \_\_\_\_\_  
 Supplies, etc. \$ \_\_\_\_\_  
 Building expense \$ \_\_\_\_\_  
 Special speakers \$ \_\_\_\_\_  
 Other/misc. \$ \_\_\_\_\_

**TOTAL ALL EXPENSE** \$ \_\_\_\_\_

**Balance in All Funds End of Month** \$ \_\_\_\_\_  
(not including savings/investments)

Investments/Savings: \$ \_\_\_\_\_ (this amount should NOT be included in the beginning/ending balances)

Church Membership: \_\_\_\_\_ Avg. Attendance: (Sun a.m.) \_\_\_\_\_ (Sunday School) \_\_\_\_\_  
 (Sun. p.m.) \_\_\_\_\_ (Midweek) \_\_\_\_\_

Pastor: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

**Please include bank statement and, if possible, check copies with this report. Thank you!**