

Overview of ARSOM

1. You have to read the policy manual. That answers most technical questions and a lot of procedural questions. When you enroll, you have to certify that you have read the policy manual.
2. ARSOM classes can be started any month of the school year (August – April/May)
3. Each class is \$55 plus the cost of the textbook. Order the textbook well in advance of the class, or download an e-book, whichever works for you.
4. All registration is online. There is no paper registration or phone registration. All registration must be done with a valid credit or debit card.
5. If your church or someone else is paying for your classes, please contact ARSOM to find out the details of how this works.
6. You download your study guide when you register for class. Download it, open it, save it to your computer, complete it (with your name on it), and return it to arsom@araog.org as a PDF or a Word document (NO google docs please).
7. It has to be submitted by the deadline stated.
8. It cannot be handwritten. It must have the answers clearly typed into the study guide.
9. Class is held on the date stated and begins at 9:30 a.m. You need to arrive at the district office no later than 9:15 to get checked in. The office is located at 10924 Interstate 30 access road west. This is on the westbound side of I-30 just before the I-430 interchange. Please make sure you know how to get to the office so you will be on time.
10. Both Mentoring and Credentials orientations will be held twice during the school year. All level 1 students are to attend one of each. Dates for these orientations will be announced at the beginning of the school year.
11. Each student must have a valid email address as this is the primary way of communication. A monthly newsletter is sent to all students who are enrolled (whether you attend that month or not). This newsletter gives information about the weekend, lunch, special announcements, deadlines, upcoming deadlines and classes, etc. DO NOT unsubscribe from the emails. Contact our office to make changes or have your email address removed. If you unsubscribe you cannot get any emails from the district at all.
12. If you cannot attend a class for which you have registered, please contact the office by Thursday before the class to have that noted and receive a credit code toward your next class.