

MONTHLY REPORT OF DISTRICT AFFILIATED CHURCH

Name of church: _____ Section: _____

Church mailing address: _____

City/Zip: _____ **MO/YR OF REPORT:** _____

Note: If you are using computer accounting software such as Power Church, etc., you may submit an income/expense report and balance sheet, along with the bank statement instead of completing the financial information on the report. *If using accounting software reports, please include attendance numbers with the report. Thank you!*

Balance in All Funds Beginning of Month \$ _____
(do not include investment/savings funds in this total)

INCOME

GF tithe/offerings \$ _____
 GF other \$ _____

 Departmental Income \$ _____
 Other Income \$ _____

TOTAL ALL INCOME \$ _____

EXPENSES

Pastor's salary \$ _____
 Pastor's retirement \$ _____
 Staff/other salaries \$ _____
 Utilities \$ _____
 Insurance \$ _____
 Missions \$ _____
 Loans/bank notes \$ _____
 Supplies, etc. \$ _____
 Building expense \$ _____
 Special speakers \$ _____
 Other/misc. \$ _____

TOTAL ALL EXPENSE \$ _____

Balance in All Funds End of Month \$ _____
(not including savings/investments)

Investments/Savings: \$ _____ (this amount should NOT be included in the beginning/ending balances)

Church Membership: _____ Avg. Attendance: (Sun a.m.) _____ (Sunday School) _____
 (Sun. p.m.) _____ (Midweek) _____

Pastor: _____ Date: _____

Secretary: _____ Date: _____

Please include bank statement and, if possible, check copies with this report. Thank you!